

Step-wise Detailed Procedure for Online Membership Booking

Step 1: Access the Official Website

Open the official website of the Sports Department UT, Chandigarh.

Step 2: Apply for Membership

Click on the link labeled 'Apply Online for Membership'.

Step 3: Create an Account (If New User)

If applying for the first time, create a User ID and Password. If already registered, log in using your existing credentials.

Step 4: Select Membership Details

Choose the game, sports complex, and category for which you want to apply.

Step 5: Fill in the Online Form

Enter the required personal details in the online application form. Upload a photograph and signature as per the given specifications.

Step 6: Print and Get Recommendation

After submitting the application, download and print the online form. Visit the Coach of the concerned Sports Complex for recommendation and time allotment.

Step 7: Upload the Recommended Form

Once the coach has recommended and assigned the time, scan and upload the recommended form online. Click on 'Final Submission' to complete this step.

Step 8: Approval by the Department

The Sports Department will verify the details. Once verified, the applicant's status is updated as 'Approved', and a time slot is allotted.

Step 9: Fee Payment

After receiving approval, log in to the portal and click on 'Pay Fee' to proceed with payment. Make an online payment using the available payment modes.

Step 10: Membership Confirmation

Once the payment is successful, an Online Membership Card (PDF) is generated. Download and print the membership card for future use.